

Checklist for Step 4: Gathering Credible Evidence

- Identify indicators for activities and outcomes in the evaluation focus.
- Determine whether existing indicators will suffice or whether new ones must be developed.
- Consider the range of data sources and choose the most appropriate one.
- Consider the range of data collection methods and choose those best suited to your context and content.
- Pilot test new instruments to identify and/or control sources of error.
- Consider a mixed-method approach to data collection.
- Consider quality and quantity issues in data collection.
- Develop a detailed protocol for data collection.